

# Assessment Guide

**Domain**

Furniture Operations

**Unit**

25572 v2

Demonstrate Knowledge of  
Hardware used in Furniture Making  
and its Application

Level 3

Credits 6

## Candidate details

**Name**

**Company**

**NSI No.**

**Email / Phone**

## Assessor details

**Name**

**Company**

## Pre-requisite confirmation

I, the Assessor, can confirm that the candidate holds the pre-requisite(s) for this unit standard.

Yes

Not applicable

No

## Verification details (if required)

**Verifier Name and Company**

**Email / Phone**

I confirm that the candidate's performance meets workplace requirements.

**Signature**

**Date**

## Assessment result

**Assessor judgement:**

Achieved

Not yet achieved

**Assessor stamp**

**Signature**

**Date**

## Candidate response

**I, the Candidate:**

Agree with the assessment result.

Wish to appeal the assessment result

**Signature**

**Date**

## Assessment Requirements

This Assessment Guide is designed to help you provide evidence of your skills and knowledge required by this unit standard.

### Before you begin

Read through the assessment requirements yourself. Talk with your Assessor if there is anything you don't understand.

Meet with your Assessor to plan your assessment. Your Assessor will:

- » talk you through this Guide, and discuss when and how you will be assessed.
- » check you are ready to begin this assessment.

### What you need to do

1. Complete the following assessment tasks:

<b>Questions</b>	Answer questions about hardware used in furniture making and its application.
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**Note:** Your Assessor may choose someone to verify and/or observe your work. This person must have expertise in furniture operations and could be someone you report to, your trainer, or a supervisor or manager who works with you regularly.

2. You may wish to provide additional supporting evidence that proves you have the knowledge and skills required by this unit. Additional evidence may include, for example, workplace documentation you have used and/or completed, training records, photos, screenshots, printouts, videos, voice recordings.
3. When you have completed all assessment tasks, complete the 'Candidate evidence check' at the end of this Guide.
4. When you are sure you have completed and/or attached everything, contact your Assessor or Account Manager to arrange next steps.

## Conditions

- » Your evidence must clearly show you can:
  - » Demonstrate knowledge of hardware used in furniture making and its application.
- » Complete all assessment tasks yourself. Use your own words when answering questions.
- » This unit standard may be assessed against on-job or off-job.
- » This is a closed book assessment. You must complete it without looking at any training material.
- » All tasks you carry out for this assessment must be completed following workplace procedures, and comply with organisational and legislative (legal) requirements.
- » This unit standard covers knowledge of decorative hardware, connecting fittings, hinges, locks and catches, drawer runners, sliding and folding door fittings, tables and furniture base fittings. Use of these fittings is covered in unit standards where jobs require these fittings to be used. Knowledge and use of nails, screws, butt hinges, and magnetic and ball catches are covered in Unit 18915, *Use fixing hardware in furniture making*.
- » Assessors must record a summary of any oral responses in the assessment materials.

## References

The assessment tasks must be completed in accordance with the following reference texts:

- » Jackson, A. and Day, D., (2005) *Collins Complete Woodworker's Manual*. London, England: HarperCollins, which is available at: <http://www.amazon.com>.

## Further information

The following legislation (law) applies to this unit standard:

- » Health and Safety at Work 2015 (which replaced the Health and Safety in Employment Act 1992 on 4<sup>th</sup> April 2016).

**Note:** This unit standard includes references to laws that are now out-of-date (see above). Assessment tasks must be completed in accordance with the latest laws. There may be a transition period where answers relating to the earlier law may be acceptable. This decision is at the discretion of the Assessor.

Visit [www.legislation.govt.nz](http://www.legislation.govt.nz) for the latest NZ laws.

## Questions

Answer the following questions about demonstrating knowledge of hardware used in furniture making and its application

Use your own words. You can answer the questions in writing, or give your answers verbally to your Assessor who will write down what you say. You may need to arrange this in advance with your Assessor.

Draw pictures or diagrams to support your answers if you wish.

Your Assessor may ask you additional questions to check your knowledge and understanding.

<b>Your name</b>	
<b>Workplace</b>	
<b>Answers written by:</b> (Tick one)	<input type="checkbox"/> Candidate <input type="checkbox"/> Assessor <input type="checkbox"/> Other (please write):

1. Describe the main use of each of the following categories of hardware. <input type="checkbox"/>	
Decorative hardware	
Connecting fittings	
Hinges	

Locks and catches

Drawer runners

Sliding and folding door fittings

Tables and furniture base fittings

2. Identify three examples of commonly used decorative hardware and list each example below. Explain a situation where each of the examples would be used.

1.

2.

3.

3. Identify **three** examples of commonly used connecting fittings and list each example below. Explain a situation where each of the examples would be used.

1.

2.

3.

4. Identify **three** examples of commonly used hinges and list each example below. Explain a situation where each of the examples would be used.

1.

2.

3.



5. Identify **three** examples of commonly used locks and catch, list each example below. Explain a situation where each of the examples would be used.

1.

2.

3.

6. Identify **three** examples of commonly used drawer runners and list each example below. Explain a situation where each of the examples would be used.

1.

2.

3.

7. Identify **three** examples of commonly used sliding and folding door fittings and list each example below. Explain a situation where each of the examples would be used.

1.

2.

3.

8. Identify **three** examples of commonly used tables and furniture base fittings, list each example below. Explain a situation where each of the examples would be used.

1.

2.

3.

**You have reached the end of the questions.**

## Candidate evidence check

### Required evidence

Use this checklist to make sure you finished the assessment tasks in full.

Clearly name and label all attachments.

#### I have completed and/or attached:

- The Questions in this guide

### Additional supporting evidence

If you have any other evidence which helps prove your skills and knowledge in this unit (such as completed documents, photos, videos or voice recordings), attach it and record it below.

Clearly name and label all attachments.

I have attached the following as additional supporting evidence:

## Assessor final judgement

After reviewing the candidate's evidence for Unit Standard 25572 v2, it is clear that the candidate can competently:

- Demonstrate knowledge of hardware used in furniture making and its application.

### Assessor feedback to the candidate

Assessor

Date